

# LLFA Board Meeting Minutes

June 1, 2016

Little Theater

**LLFA Members Present:** Kathy Sanderson, Ray Charles, Jeannette Woodward, Kathryn Primrose, Mary Wendel, John McMahon,

**Library Staff Present:** Tina Jayroe

**Call to Order** – Ray

## General Business

- **Review and Approve Agenda** (Ray) – Motion was made to approve the agenda, motion was seconded and passed.
- **Review and Approve Minutes of prior meeting** (Kathryn) – Minutes were sent out, but the majority of the board was unable to review them, due to the late nature of the minutes' distribution. Minutes will be approved at the July meeting.
- **Treasurers Report and Approval of Outstanding Bills** (Mary) – Treasurer's Report was accepted. Outstanding bills included \$20 for envelopes and \$177.19 for newsletter printing.

## Reports

- **Book Nook Report** (Mary) – Mary contacted Rocky Mountain Oncology about creating a library there and the staff was very supportive and “delighted” about the idea of having a library there. Ray inquired about Westward Heights, but due to limited storage space and client preferences, LLFA has not pursued this.
- **Library Board Report** (Ray) – The Riverton Library roof project will begin next week. The budget (with the 9.8% cut) will move forward to the commission for approval.

## Action Items

- *Ongoing Business*
  - Advocacy

- **Kiwanis & Lions** (Ray) – The Lion’s Club do not meet during the summer. Kiwanis meet Thursdays at noon. Ray will speak with Kiwanis.
  - Program Support
    - LLFA will not display C4C materials at the June 2 event, to avoid confusion about what the donations collected at the door will go towards (it will not go towards C4C).
  - Fund Raising
    - **Challenge for Charities – Mailing** (Rod) -
    - **Volunteer Efforts update** (Mary) – Jeannette completed her article for Fremont Therapy, Mary and Kathryn were given new assignments (Christmas Baskets and Help for Health) and they will complete those this week.
- New Business
  - **Book Nooks – Summer Staffing Discussion** – Regular volunteers are scheduled through July. New volunteers may be needed in August. Mary said the Main Street Book Nook does have back up volunteers at this time.
- **Review Action Items: What, Who, by When** (Kathryn) –
  - Mary will write an article for the Christmas Baskets
  - Kathryn will write an article for Help for Health

**Adjourn** (Ray) – Next meeting will be Thursday, July 7 at 6:00pm